

NWA AFA-CWA CONTRACT QUICK REFERENCE

ON-DUTY LIMITATIONS - REF 5.10 – 5.11

On-Duty Begins	Scheduled On-Duty Max	Actual Duty Max
0501 -2159	13:00	14:00
2200-0500	12:00	13:00
1900-2400	14:00	15:00
High Value Turn	13:00	14:00
High Density Turn	14:00	15:00
Non-Extend Duty	13:00	15:00
Extended Duty Flying	20:00	Greater of either 18:00, or the scheduled duty period + 3 hours

DOMESTIC MINIMUM REQUIRED REST - REF 5.12

	Layover Rest	Base Rest
Scheduled flight time of less than 8:00 hours	9:00 hours skd/actual release to report	12:00 hours skd, 9:00 hr skd option, or 9:00 actual
Scheduled flight of 8:01 or greater, but less than 9:00	10:00 hours skd/actual release to report	12:00 hours skd, 9:00 hours skd option, or 9:00 actual
Scheduled flight time equal to or greater than 9:00 hrs	11:00 skd/actual, release to report	12:00 hours skd, 9:00 hrs skd option, or 9:00 actual
High Value Turn (HVT)	Not Applicable	12:00 hours skd/actual
High Density Turn (HDT)	Not Applicable	14:00 hours skd/actual

MIN REQUIRED REST PRIOR TO INTERNATIONAL ON DUTY PERIOD – REF: 5.26

International	11:30 scheduled/11:30 actual
Trans-Atlantic	12:00 scheduled/12:00 actual
Trans-Pacific	12:00 scheduled/12:00 actual
Asia Inter-Port	11:30 scheduled/11:30 actual
Asia Inter-Port Select	11:30 scheduled/actual (prior) 9:30 scheduled/actual (during)

MIN REQUIRED REST FOLLOWING INTERNATIONAL ON DUTY PERIOD – REF: 5.27

International	11:30 skd/11:30 actual (layover), 12:00 skd/11:30 option or actual (base)
Non-Extended Duty Flights	15:45 scheduled/actual
Extended Duty Flight	Skd on duty 16:00 or less, no less than 15:45, release to report Skd on duty 16:00 to 18:01, no less than 20:00 skd/18:00 actual rest period Skd on duty over 18:00, no less than 24:00
Asia Inter-Port	11:30 scheduled/11:30 actual
Asia Inter-Port Select	11:30 scheduled/actual (following) 9:30 scheduled/actual (during)

WALK TIME CALCULATOR

(MAXIMUM DUTY) – (SCHEDULED DUTY TIME) + (SCHEDULED DEPARTURE TIME OF LAST SEGMENT) = WALK TIME

REVIEW OF CREW ORDERS – REF: 6.26

IF THERE IS A QUESTION REGARDING LEGALITIES OR RESCHEDULING, ALWAYS ASK FOR A REVIEW OF CREW ORDERS - IF IT IS LATER PROVEN THAT YOU WERE FLOWN ILLEGALLY, YOU ARE ENTITLED TO A RATE EQUAL TO 1 ½ TIMES YOUR HOURLY RATE OF PAY FOR ALL HOURS FLOWN ILLEGALLY.

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RESERVE REPORT PROCEDURES – REF: 6.26

- a. 3:00 or more hours to departure: must make 2 1/2 hour call, base check-in, and boarding time.
- b. More than 2:00, less than 3:00 to departure: must make 2 1/2 hour call, attempt to make base report time, and must make departure.
- c. Less than 2:00 to departure: attempt to make base report time, attempt to make departure, or may elect to go directly to gate.

REST UPON RETURN TO BASE – REF: 5.11 & 5.23

- 12 HOURS SKD FOR BID, REDUCIBLE TO 9 HRS ACTUAL, UNLESS HVT/HDT/INTL
- EXTENDED DUTY FLIGHTS: DOUBLE FLIGHT TIME OFF WHEN RETURN TO BASE

POLLING PROCEDURES – REF: 5.23 (INTERNATIONAL ONLY)

WHEN AN INTERNATIONAL FLIGHT IS DELAYED, YOU SHALL BE POLLED 2:15 PRIOR TO YOUR WALK TIME. YOU HAVE 2 OPTIONS: BE REPLACED IF WALK TIME OCCURS, OR WAIVE LEGALITIES FOR ADDITIONAL 2:00. POLLING PROCESS WILL BE REPEATED EVERY 2:00 UNTIL REPLACEMENT ARRIVES OR RESCHEDULING/CANCELLATION OCCURS.

TIME AVAILABLE OPTION – REF: 6.48 – 6.53

TIME AVAILABLE HAPPENS WHEN YOUR GUARANTEE IS HIGHER THAN YOUR PROJECTED SCHEDULED TIME. IF YOU SELECT TIME AVAILABLE (TA) YOU ARE OBLIGATED TO SIT TA FROM 0900 – 1700 ON THE DAY(S) YOUR ORIGINAL TRIP OPERATED. IF GIVEN A REPLACEMENT TRIP, IT MUST RETURN YOU TO BASE BY MIDNIGHT ON THE LAST DAY THE ORIGINAL TRIP OPERATED. YOU ARE NOT REQUIRED TO ANSWER YOUR PHONE OUTSIDE THE 0900-1700 TA PERIOD. IF YOU DO ANSWER YOUR PHONE OR LOG INTO ACCESS AND NOTIFY YOURSELF, YOU ARE OBLIGATED TO TAKE THE TA ASSIGNMENT. YOU MAY NOW ELECT TO SIT TIME AVAILABLE FOLLOWING A NO SHOW OR UNABLE TO COMMUTE.

CATEGORY 18/19 ASSIGNMENTS – REF: 6.57 & LOA 17

IF YOU ARE NOTIFIED OF A “FORCED RESCHEDULING,” STAY CALM AND KNOW YOUR LEGALITIES. LOA 17 ALLOWS REQUIRED TIME AVAILABLE WHEN A “CRITICAL PERIOD” IS DECLARED TO AFA. UNDER LOA 17, INCREASED COMPENSATION APPLIES.

RESCHEDULING – REF: 6.58 – 6.62

IF YOU WISH TO BE BYPASSED/SELECT PARAMETERS FOR DOWNLINE RESCHEDULING, SUBMIT YOUR REQUEST IN CENTRY UNDER “**SCHEDULE ADJUSTMENTS**.” THE REQUEST DOES CARRY OVER MONTH-TO-MONTH.
NOTE: RESCHEDULING PREFERENCES ARE SUBJECT TO OPERATIONAL NEEDS. SINGLE PATTERN FLIGHT ATTENDANTS ARE TYPICALLY RESCHEDULED BEFORE BREAKING A COMMON CREW. **LEGALITIES NOTE:** KEEP IN MIND THAT WHEN YOU BECOME ILLEGAL TO OPERATE A PARTICULAR FLIGHT, YOU MAY STILL BE LEGAL FOR A SHORTER SEGMENT AND/OR LEGAL TO WAIT FOR REPLACEMENT CREW.

OVERPROJECTION ADJUSTMENTS – REF: 6.44

YOU MUST DROP FOR LEGALITIES (OVER MAX, OVER 35-IN-7, ETC.), PLEASE CALL SCHEDULING IF WITHIN 24 HOURS OF DEPARTURE. OTHERWISE THESE REQUESTS CAN BE ENTERED IN CENTRY.