

SECTION 25, GENERAL

(Page 25.5)

H. Extra Flight Attendant (XFA) Seats

XFA ("Extra Flight Attendant") seats (also known as Flight Attendant jump seats) on all Company aircraft shall be made available for Flight Attendants on personal travel. All Flight Attendant employees of the Company shall have priority over non-Flight Attendant employees of the Company who are on personal travel.

1. The Company shall provide a toll free telephone number for Flight Attendants who wish to list themselves for available XFA seats. **Such ability to list shall also be available through ATLAS.** Such listings shall become available ten and one half days (10 1/2) prior to flight departure time. One (1) XFA listing on narrow body aircraft and two (2) XFA listings on wide body aircraft may be made in advance.
2. Beginning at one hour (1:00) prior to scheduled departure of a flight that operates solely within the fifty (50) United States, if an XFA seat is still available, it shall be booked to Flight Attendants and other eligible persons on a first come, first served basis.
3. Flight Attendants who have listed for an XFA seat who do not arrive at the gate thirty minutes (0:30) prior to departure of a flight that operates wholly within the fifty (50) United States, or one hour and thirty minutes (1:30) prior to the departure of a flight that does not operate wholly within the fifty (50) United States shall lose their reserved listing and the XFA seat(s) shall be awarded as follows:
 - a. On flights that operate wholly within the fifty (50) United States, on a first come, first served basis. If the agent is unable to determine which of two (**2**) or more Flight Attendants arrived at the gate first, the jump seat shall be offered to such Flight Attendants in seniority order.
 - b. On flights that do not operate wholly within the fifty (50) United States, to the next Flight Attendant who is listed via the automated listing process as provided for in **subparagraph H.1.**, above. Such list shall close at one hour (1:00) prior to scheduled departure.
4. Flight Attendants who occupy an XFA seat may take an open passenger seat once the boarding door is closed.
5. A Flight Attendant may list as both a non-revenue passenger and XFA seat rider on the same flight.